

Franklin Public Library Board of Trustees Meeting Minutes

August 20, 2007

The regularly scheduled meeting of the Franklin Public Library Board of Trustees was held August 20, 2007 in the Sievert Room, 9151 W. Loomis Road, Franklin, WI 53132. The meeting was called to order at 6:03 pm by Vice President Dennis McKnight.

Present: Jackie Ignatowski, Karen Wesener, Dennis McKnight, Judy Roberts, Alderman Tim Solomon, Pat Dallmann, Ed Devinger, Bonnie Martins and Library Director Barbara Roark. **Absent:** Don York (excused).

Public Participation and Visitors: None

Minutes: T. Solomon made a motion to approve the minutes of July 30, 2007 E. Devinger seconded. The motion carried.

Circulation Report and Internet Usage: B. Roark reported we had our highest month ever!! We are slightly ahead of last year for total circulation.

Finance Committee: J. Ignatowski moved to approve vouchers in the amount of \$5,435.52. P.Dallmann seconded. The motion carried. T. Solomon moved that we pay the invoice for the room reservation software for \$1,000.00 from the Fines account. J. Roberts seconded. The motion carried. It was requested that B. Roark check the amounts paid for room reservations and let the library board know. We want to make sure the meeting room fees cover the cost of the software. **2008 Budget:** J. Ignatowski moved to approve the 2008 budget as presented. J. Roberts seconded. The motion carried. The 2008 budget will be forwarded to the City of Franklin Finance Committee and the Finance office for review.

Personnel Committee: E. Devinger moved to approve 4% merit increase based on evaluations for the director and the recommendation of the Personnel Committee for the 2008 budget year. B. Martins seconded. The motion carried.

Buildings and Grounds: D. McKnight no report

Foundation Report: D. McKnight reported that the Foundation met August 13, 2007. The Foundation will be more capital improvement focused.

President's Report: No report.

Director's Report: B. Roark presented her monthly activity report. She stated that so far for the three months of spring, volunteers have logged 240 hours. Applications are being reviewed for both the Youth Reference Librarian position and four student shelve positions. She stated she attended the Key Communicator Breakfast sponsored by the Franklin Public School District. She said she will attend a CE program at the Waterford Public Library regarding serving your Latino customers. She also stated that the Friends Books Sale is coming the weekend after Labor Day.

MCFLS Update: There are only two libraries that have not signed the MCFLS contract; they are the Milwaukee Public Library and West Allis Public Library. All other libraries have signed.

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Program Updates: Signups for many of the fall programs begin August 27, 2007. She said starting September 9th the library will be open on Sundays. The family program for September is The Great Rondini. He is a magician. September 22, 2007 we will have an antique appraisal program. She said she attended National Night Out and read a letter from the Police Chief thanking the library for their help.

New Business:

Expanded or Enhanced Microphone/Sound System: J. Roberts requested that we discuss this. It seems that the system does not work well with a number of the Wheaton Franciscan programs. B. Roark will have them come back and check the settings and make recommendations.

Youth Non-Fiction Proposal: P. Dallmann moved to take \$5,000.00 from the fines account to update the youth non-fiction section. E. Devinger seconded. The motion carried.

Correspondence: A letter was distributed from a School of Information Sciences student. She thanked us for letting her volunteer here this summer and complimented us on library and its programs.

NEXT MEETING DATE: September 24, 2007

Adjournment: T. Solomon made a motion to adjourn. B. Martins seconded. The motion carried and the meeting adjourned at 7:32pm.